

# Terms and conditions for PhD students at LTH

All PhD students at LTH must be admitted to a PhD programme before they arrive at LTH. Through admission as a PhD student, you are entitled to supervision and access to the resources available at your department. You are automatically insured on LTH premises during work hours.

For more information about the terms and conditions, working hours, annual leave, and salaries and salary increases for PhD students, please visit [lth.se](http://lth.se) > *English* > *Student* > *PhD students*

You will also find information at [lu.se](http://lu.se) > *International website* > *Current students* > *Current doctoral students*

## EMPLOYMENT

The most common way of financing research studies is through a doctoral studentship. As a PhD student you will then be employed by your department at LTH, and be entitled to the same benefits as all other University employees.

## ADMITTED BUT NOT EMPLOYED AT LTH

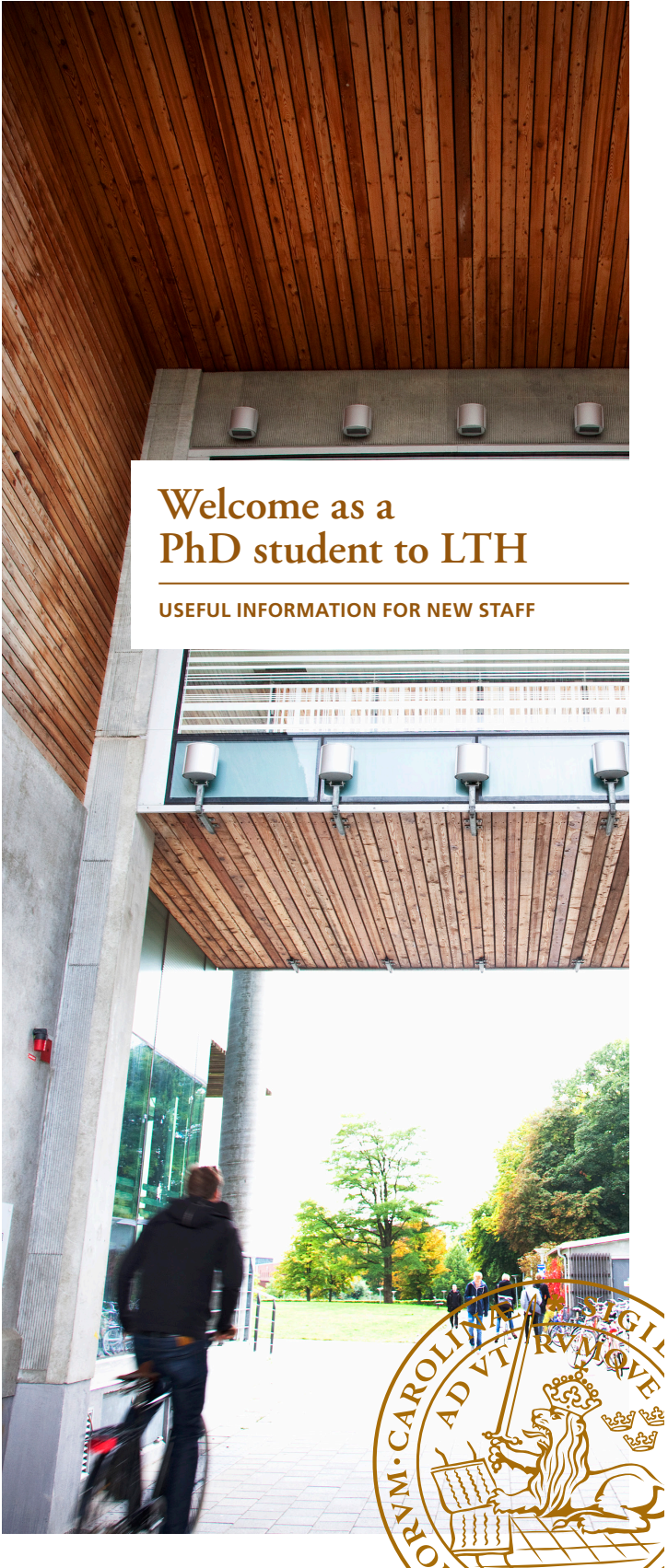
Your research studies at LTH can also be financed in other ways:

- You could have personally received an externally funded scholarship. However, for admission, the scholarship must meet a required minimum amount.
- You could be externally employed at a company, or at another university.



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Faculty of Engineering LTH | Lund University | Photo: Charlotte Carlberg Bång (p. 1), Gunnar Menander (p. 2, 6), Anders Frick (p. 4)  
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# Welcome to LTH and our PhD programme

Your decision to begin your PhD studies at the Faculty of Engineering (LTH) at Lund University will open the door to exciting new challenges both as a PhD student and towards your future career.

Within the scope of the PhD programme at LTH, you will gain both specialized and broad knowledge within your area of research. During your studies, you will also be given the opportunity to work with projects, develop your teaching expertise and leadership qualities.

We hope that you will find your studies both challenging and rewarding.

Your research studies will result in a licentiate degree or a PhD degree.

Welcome to LTH!





## Recidence permits for non EU-citizens

If you have been admitted to a PhD course or programme at Lund University, you must apply for and be granted a residence permit before entering Sweden.

If you intend to continue your research studies after your residence permit has expired, you must apply for an extension well in advance – about six months before your current permit expires. You are personally responsible for making sure that the Swedish Migration Board (Migrationsverket) receives your application. If you fail to apply for an extension on time, you will no longer have the right to live and study in Sweden, and will have to leave the country.

However, once you have submitted an application for an extension, you have the right to stay in Sweden until the Migration Board has made its decision.

If you travel abroad before you have received your new residence permit, you may have problems re-entering the country, and might have to wait for your new permit outside of Sweden.

For more information, please visit: [migrationsverket.se](https://migrationsverket.se)

**TIP!** Start planning your stay using the “Plan your stay checklist” found at [lunduniversity.lu.se/work](https://lunduniversity.lu.se/work)

## Contacts when you need support

Your supervisor, head of department and the director of research studies at your department can provide you with help and support. If you need support from someone else, please contact the Occupational Health Service at Lund University, or the doctoral student ombudsman.

- Information about the Occupational Health Service at Lund University can be found on the Staff Pages under *Employment > Work environment and health*

Please note that all visits to the Occupational Health Service are free of charge and confidential, and do not require consent from your line manager/supervisor. All admitted PhD students are welcome to contact the Occupational Health Service if needed.

- Information about the doctoral student ombudsman (DOMB) can be found on [lth.se](https://lth.se) > *English > Study at LTH > PhD studies > Current PhD student*



## Courses offered

There are a number of different PhD courses available to you. Information about courses that must or can be included in your degree can be found in the general syllabus for each subject, as well as in your individual study plan.

The courses offered at LTH can be found on [lth.se](https://lth.se) > *English > Study at LTH > PhD studies > Current PhD students > Courses*

### INTRODUCTION COURSE

LTH offers a highly appreciated and popular introduction course for newly admitted PhD students (2 credits). The course will help to give you a good start to your research studies. The syllabus and information on how to apply are available on our website.

## Syllabus and study plan

### GENERAL SYLLABUS

For every research studies subject, there is a general syllabus containing a brief description of the subject and its aims and objectives. Take your time to review this syllabus as it contains important information.

### INDIVIDUAL STUDY PLAN

All PhD students must keep an up-to-date individual study plan. This plan must be followed up and revised at least once a year. There will be study plan meetings in which you, your supervisors and department representatives discuss your study progress, supervision and possible departmental duties, as well as your physical and social working environment.

Find more information about general syllabi and the individual study plan on [lth.se](https://lth.se) > *English > Study at LTH > PhD studies > Current PhD students > Study Plans and Research Subjects*

## Teknologkåren — the students’ union at LTH

*Teknologkåren* (also known as TLTH) is the students’ union at LTH. The section for PhD students of the LTH students’ union works to improve the quality of PhD education. It also organizes social activities for PhD students. More information is available on TLTH’s website and on various social media.



## In case of emergency

**In case of emergency, always call (0)112**

- If you need to contact university security, call +46 46 222 07 00.
- Information about crisis management at LTH can be found on [lth.lu.se/english](https://lth.lu.se/english) > *Professional support > In case of emergency.*